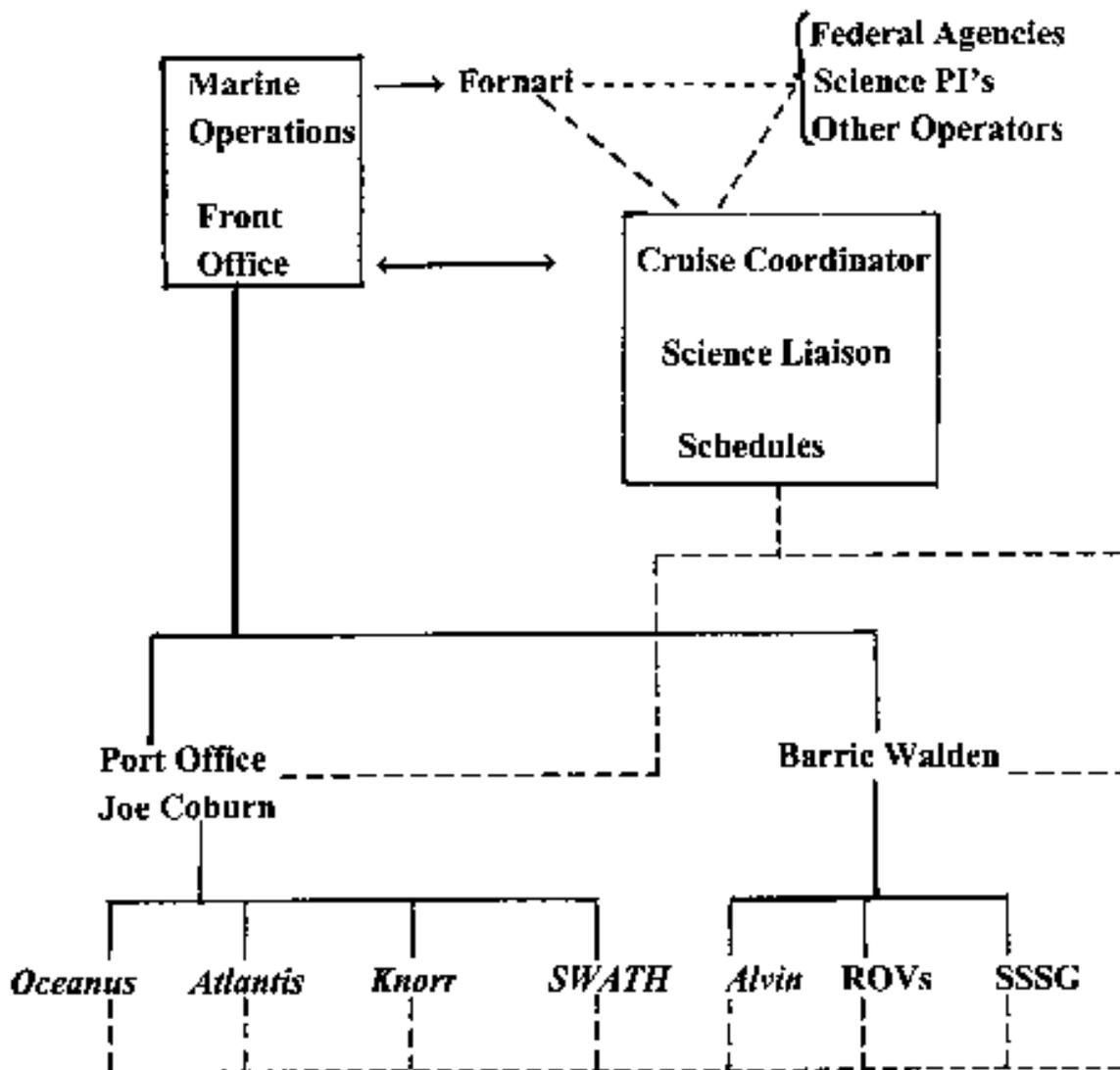


Appendix VI

Science Liaison Functions



Office Composition

Present

- Don Moller (with a lot of involvement & assistance from Ruth & Barbara)

Proposed

- Coordinator/Science
- Liaison/Scheduler
- Assistant Coordinator
- Staff Assistant II

Pre-Proposal Phase

- Providing assistance to PI's regarding:
 - Capabilities
 - Costs
 - Weather windows
 - Instrumentation
 - EEZ issues and diplomatic clearances
 - Connecting PI's with similar geographic and or scientific interests, etc.
- Advertising and salesmanship

Scheduling Phase

In close coordination with the Port Office, Ships, Deep Submergence Operations Group ship technicians and community input, put together proposed schedules of:

- Three large ships
- Coastal SWATH
- Submersibles

Cruise Preparation Phase

- Prepare cruise plan/prospectus using:
 - Pre-cruise meetings

- Electronic planning tools
- These will include:
 - WHOI (and science-provided) instrumentation
 - Financial arrangements
 - Logistics planning
 - Foreign clearances
 - Special manning

Execution Phase

- Monitoring and assisting as needed each cruise mobilization and demobilization
- Post-cruise feedback
- Billing
- Data disposition
- Archiving
- Post-cruise reports
- Science feedback/lessons-learned