

**Draft Agenda**  
**UNOLS Appendix B Workshop**  
**February 7-8, 2012**  
**Best Western Island Palms Hotel**  
**2051 Shelter Island Drive**  
**San Diego, CA 92106**

**Tuesday, 7 February 2012**

- 0800 – 0815 Introduction and Welcoming Remarks from Scripps
- 0815 – 0900 Overview Presentation on Purpose/Goals for Appendix B
- 0900 – 1000 MCD Example using draft SIKULIAQ documentation
- 1000 – 1015 Break
- 1015 – 1030 Lead-in discussion for breakout groups
- 1030 – 1130 Breakout groups working session
- 1130 – 1230 Lunch
- 1230 – 1430 Breakout groups working session
- 1430 – 1450 Break
- 1450 – 1630 Presentations by each breakout group

**Wednesday, 8 February 2012**

- 0800 – 0830 Continental Breakfast
- 0830 – 1030 Review questions received on Tuesday followed by a presentation and discussion on:
  - Tie-in of Appendix B with Appendix A
  - New Systems Under Construction- Matt Hawkins
  - 2011 Appendix B Group Purchase – Status Update- Fred Jones
  - Role of Winch Pool Managers (Dave Fisichella, Eric Buck, Matt Hawkins)
  - Water weight/Tensionmeter Group Purchase – Status Update- Bill Byam
  - Path with ABS and USCG > acceptance as “alternate standard”
  - Science-owned components/systems brought aboard

1030-1045 Break

1045 – 1130 General Q&A session and feedback on Appendix B requirements

1130 – Workshop ends

1300 – Safety Committee meets to discuss workshop format and Appendix B feedback

Makeup of the Breakout Groups will be assigned based upon who is attending. The intent is to have a representation from each UNOLS ship class in each breakout group and any attending naval architects/vendors will be equally spread out amongst the groups. Each Breakout Group will have a lead assigned. The purpose of each Breakout Group is two-fold and will be the same across all groups:

- Review the current documentation status of each UNOLS ship represented in the group and determine a work-list of what each ship will need to be in compliance with Appendix B. To this end, each UNOLS ship operator shall bring with them to the workshop what currently exists on their respective ship to document capability of over-side handling components. Each ship operator should leave with a good understanding of their respective scope of work needed to comply with Appendix B.
- Testing and Test Documentation is a critical aspect of Appendix B compliance, but Appendix B as written could do a better job of describing how to meet compliance. Discuss within the group for a consensus on how best to meet the testing requirements.

At the presentation following the afternoon Breakout Group session, each group will brief the workshop on the scope of work for their respective ships and describe their group's discussion results on what is needed (procedures and equipment) to fulfill the testing requirements. All the ship operators have work to do in order to bring their ship(s) into Appendix B compliance. The goal of the Breakout Group format and purpose is help each operator collectively understand what they need to do. By briefing it out to the larger group, it should further enhance both ship operators' naval architects/vendors understanding of Appendix B requirements. It may also lead to further areas of collaboration and/or group purchases that become apparent when looking at the compliance requirements across the fleet.