

Job Details

Position Information

Classification Title:	Executive Director (Faculty)
Working Title:	Executive Director, Harbor Branch Oceanographic Institute at FAU
Position Number:	980252
Salary:	Competitive
Work Days And Hours:	N/A
FTE:	1.0
Job Posting Date:	06-07-2010
Job Close Date:	09-15-2010
Position Summary:	<p>Florida Atlantic University seeks a visionary and dynamic leader to serve as the Executive Director of Harbor Branch Oceanographic Institute (HBOI-FAU). The Executive Director will provide strategic vision and leadership for the development of HBOI-FAU research programs in marine science, engineering, and technology and will be responsible for cultivating marine programs by diversifying and expanding FAU's funding sources to include a mix of federal, state, and regional public agencies, as well as corporations, foundations, and private individuals. The Executive Director will have leadership responsibility for the development and execution of FAU's university-wide initiative for marine sciences and related areas.</p> <p>The ideal director will bring an entrepreneurial spirit and innovative approach to planning and implementing programs that support HBOI and FAU faculty as they expand their research activities in marine science, engineering, and technology, as well as participate in the development of graduate and postdoctoral programs in these areas in collaboration with FAU's colleges.</p> <p>The director will also:</p> <ul style="list-style-type: none"> Lead a diverse and effective team to manage the research, educational, administrative, and budgetary policies and functions for which HBOI-FAU is responsible; Promote a collegial, diverse, equitable, and safe workplace that supports excellence and creativity; Ensure excellence through recruitment, development, and productive merit evaluation of staff members;

	<p>Establish effective communication channels that enhance the productivity of all faculty and staff;</p> <p>Serve as the HBOI-FAU liaison to the Office of Academic Affairs as well as the college deans, and as a representative to university policy and advisory committees;</p> <p>Serve on the FAU Marine Science, Engineering, and Technology Advisory Council that supports marine research throughout the university;</p> <p>Function as a representative of FAU to national and international marine and ocean science agencies and organizations</p> <p>Serve as an ex officio member of the HBOI Foundation Board to foster and enhance the collaboration necessary to support HBOI-FAU initiatives through funding and development efforts</p> <p>This position is a full-time, 12 month administrative faculty appointment that reports to FAU's Provost and Chief Academic Officer.</p>
Position Type:	Faculty
Eligible Applicants:	All (Internal and External)
Index No. (Financial Org): Indicate % If Multiple Indexes.	
Minimum Qualification:	<p>For consideration, candidates must possess a doctoral degree in a discipline related to science or engineering. Degrees in the areas of oceanography, biology, marine science, biotechnology, chemistry, or ocean engineering are preferred. Candidates must also have at least five years of high level administrative and management experience, preferably in an academic or research environment, in program development, acquisition and management of public and/or private research funding, and operations. Experience in the management of large multi-researcher, multi-disciplinary, or multi-institutional programs, with demonstrated skills of team building and effective delegation is highly desired, as is sufficient professional stature to serve as an effective advocate for and respected representative of FAU in the national and international scientific and engineering community.</p>
College/Department:	Harbor Branch Oceanographic Institute
Campus:	Harbor Branch
Special Instructions to the Applicant:	<p>Please submit a CV and Statement of Interest in the position with the electronic application. Please include the names, addresses, and emails of 3 - 5 references. While we are accepting applications through Sept. 15, review of applications will begin by Sept. 1. Additional information about HBOI-FAU and this position may be found at www.hboi.fau.edu.</p>

Quicklink for Posting:	<p>A background check is required for candidate selected for this position. Florida Atlantic University is an Equal Opportunity/Equal Access Institution.</p> <p>jobs.fau.edu/applicants/Central?quickFind=54144</p>
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Physical Demands (Applicable to AMP and SP positions only)

None: The incumbent is not substantially exposed to adverse environment conditions: Job likely consists of typical office or administrative work:	
The Incumbent Is Subject To Inside Environmental Conditions: Protection From Weather But No Necessarily From Temperamental Changes (I.e. Covered Loading Dock):	
The Incumbent Is Subject To Outside Environmental Conditions: No Effective Protection From Weather:	
The Incumbent Is Subject To Extreme Cold: Temperatures Below 32 Degrees For Period Of More Than One Hour:	
The Incumbent Is Subject To Extreme Heat: Temperatures Above 100 Degrees For Periods Of More Than One Hour:	
The Incumbent Is Subject To Noise: There Is Sufficient Noise To Cause The Incumbent To Shout In Order To Be Heard Above The Surrounding Noise Level:	
The Incumbent Is Subject To Vibration: Exposure To Oscillating Movements Of The Extremities Or Whole Body:	
The Incumbent Is Subject To Hazards: Includes A Variety Of Physical Conditions, Such As Proximity To Moving Mechanical Parts, Eletrical Current, Working On Scaffolding And High Places Or Exposure To Chemicals:	
The Incumbent Is Subject To Atmospheric Conditions: One Or More Of The Following Conditions That Affect The Respiratory System Or The Skin: Fumes, Odors, Dust, Mists, Gases, Or Poor Ventilation:	
The Incumbent Is Required To Wear Special Equipment As Protection For Elements At The Job:	

Lifting:	
Pulling:	
Pushing:	
Extended Periods Of Time At A Keyboard Or Workstation:	
Stooping:	
Hearing:	
Talking:	
Depth Perception:	
Crouching:	
Near Vision:	
Climbing:	
Color Perception:	
Walking:	
Far Vision:	
Balancing:	
Repetitive Motion:	
Grasping:	
Reaching:	
Crawling:	
Kneeling:	
Standing:	
Twisting:	

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If you need to **edit your application information** before applying for a position, please click on the 'Manage Applications' link on the left hand side of margin after logging in. You will not be allowed to change your application information after you have applied for a position.

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